



REQUEST FOR EXPRESSIONS OF INTEREST

LAGOS, NIGERIA

LAGOS METROPOLITAN AREA TRANSPORT AUTHORITY (LAMATA)

PROJECT TITLE: CNG 1053 - LAGOS STRATEGIC TRANSPORT MASTER PLAN PROJECT (LSTMPP) 1

Contract Title: CONSULTANCY SERVICE FOR PROJECT COMMUNICATION AND EVENTS

Contract Nos: LASG/LAMATA/AFD/CS/IPC/QCBS/CC/01-19

Date: 16 February, 2022

The Lagos State Government through the Federal Republic of Nigeria has received financing from Agence Française de Développement ("AFD") for the Lagos Strategic Transport Master Plan Project (LSTMPP) 1 and intends to use part of the funds thereof for payments under the following service: **Consultancy Service for Project Communication and Events (PCE)**.

The Service of the consultant shall consist of provision of technical assistance necessary for achieving the overall Information, Education and Communication (IEC) objectives of mobilizing the support and participation of key stakeholders and minimizing opposition, with regards to the proposed reform and development of the Lagos Metropolitan Transport System.

Objective of the Consultancy

The objective of this consultancy service is to enhance stakeholder ownership and participation in the implementation of the LSTMPP 1 through the execution of (Quality Bus Systems (QBS) projects and other LAMATA projects, programmes and initiatives.

Scope of Services

The key output of the consultancy services include preparation and implementation of a Project Communication Plan (PCP) as well as communication and visibility plan. The consultant is expected to conduct all the following activities using AFD's communication and visibility requirements: Media Relations that will include development of "story matrix", setting up a news bureau, media think-tank and production of press releases, media briefings, one-on-one interviews, advertorials, feature stories, development of TV/Radio programmes for QBCs, television reports, and press tours, government relations, events management and public relations, production of project videos, development of contents for LAMATA's websites and social media handles and Stakeholder management

The Lagos Metropolitan Area Transport authority (LAMATA) hereby invites eligible consultants to show their interest in delivering the Services described above.

This Request for Expressions of Interest is open to: Consulting Firms and the service shall be procured through International Procurement Competition. The service is anticipated to start by July 2022 and run over a period of 42 months (end date-31 December, 2025)

Eligibility criteria to AFD financing are specified in sub-clause 1.3 of the "Procurement Guidelines for AFD-Financed Contracts in Foreign Countries", available online on AFD's website: <http://www.afd.fr>.

Interested consultants may form an Association or joint venture (JV), and relevant documents (agreement) duly signed by the participating firms must be included in the expression of interest. Alternatively, a letter of intent to execute a JV Agreement in the event of a successful proposal shall be signed by all members and submitted with the Expression of Interest, together with a copy of the proposed Agreement.

Interested consultants must provide information evidencing that they are qualified and experienced to perform this Service. For that purpose, documented evidence of recent and similar services shall be submitted.

Determination of the similarity of the experiences will be based on:

- The contracts size;
- The nature of the Services: Project Communication and Events.
- The technical area and expertise Media Relations, Government & Public Relations, Event and Stakeholders Management.
- The location: Lagos, Nigeria or cities with similar socio-economic characteristics with Lagos State

LAMATA will also take into account during the evaluation of the applications the following items:

- Availability of technically skilled and sufficient personnel
- Relevant experience in projects of similar nature and complexity
- Evidence of Similar experience in sub saharan African region
- The services **may** be provided by combination of international and National firms in adequate and appropriate ratio
- Availability of Quality Management Systems Certification (ISO 9001:2015/14001) or equivalent
- Evidence of Membership with Related Professional Bodies

In case of JV or Consortium:

- General introduction about the leading firm and its potential partners;
- Justification of consortium or JV in those both cases: complementary capacities and key technical fields of the consortium;
- List of relevant experiences and brief description of similar projects/assignments addressing requirements described above in terms of the scope of work;
- For each member of the consortium: registration details of the firms, Availability of Quality Management Systems Certification(s) or equivalent
- For JV, each member of consortium shall be jointly and severally be liable.

Among the submitted applications, LAMATA will shortlist a maximum of six (6) applicants, to whom the Request for Proposals to carry out the Services shall be sent.

An AFD's standard form of Statement of Integrity, Eligibility and Social and Environmental Responsibility, duly signed by the Firm/JV, must be provided with the application. **A copy is attached or could be downloaded from the AFD website (<https://www.afd.fr>)** or through this link: <https://bit.ly/347wmhJ>. The consultant may request a hard or soft copy from LAMATA.

One original and two copies of the EOI must be delivered to the address below in a sealed envelope clearly marked Expression of Interest for Consultancy Service for Project Communication and Events.

The Expressions of Interest must be submitted to the address below (in hard copy and soft copy in CD format) **or** electronic mail in PDF format to bids@lamata-ng.com not later than **Wednesday, 16 March, 2022 by 3:00p.m**

Head of Procurement

**Lagos Metropolitan Area Transport Authority (LAMATA),
LAMATA Place, Km 15, Ikorodu Road, Ketu-Ojota Cloverleaf Interchange,
Ketu, Lagos, Nigeria.**

Telephone: 01-2702778-82

E-mail: bids@lamata-ng.com

Interested Applicants may obtain further information at the address above by a written procedure.

**Appendix to The Request for Expressions of Interest
(To be submitted with the application, signed and unaltered)**

Statement of Integrity, Eligibility and Environmental and Social Responsibility

Reference of the bid or proposal _____ (the "**Contract**")

To: _____ (the "**Contracting Authority**")

1. We recognise and accept that *Agence Française de Développement* ("**AFD**") only finances projects of the Contracting Authority subject to its own conditions which are set out in the Financing Agreement which benefits directly or indirectly to the Contracting Authority. As a matter of consequence, no legal relationship exists between AFD and our company, our joint venture or our suppliers, contractors, subcontractors, consultants or subconsultants. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the procurement process and performance of the contract. The Contracting Authority means the Purchaser, the Employer, the Client, as the case may be, for the procurement of goods, works, plants, consulting services or non-consulting services.
2. We hereby certify that neither we nor any other member of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations:
 - 2.1 Being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, reorganisation or being in any analogous situation arising from any similar procedure;
 - 2.2 Having been:
 - a) convicted, within the past five years by a court decision, which has the force of *res judicata* in the country where the Contract is implemented, of fraud, corruption or of any other offense committed during a procurement process or performance of a contract (in the event of such conviction, you may attach to this Statement of Integrity supporting information showing that this conviction is not relevant in the context of this Contract);
 - b) subject to an administrative sanction within the past five years by the European Union or by the competent authorities of the country where we are constituted, for fraud, corruption or for any other offense committed during a procurement process or performance of a contract (in the event of such sanction, you may attach to this Statement of Integrity supporting information showing that this sanction is not relevant in the context of this Contract);
 - c) convicted, within the past five years by a court decision, which has the force of *res judicata*, of fraud, corruption or of any other offense committed during the procurement process or performance of an AFD-financed contract;
 - 2.3 Being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;
 - 2.4 Having been subject within the past five years to a contract termination fully settled against us for significant or persistent failure to comply with our contractual obligations during contract performance, unless this termination was challenged and dispute resolution is still pending or has not confirmed a full settlement against us;
 - 2.5 Not having fulfilled our fiscal obligations regarding payments of taxes in accordance with the legal provisions of either the country where we are constituted or the Contracting Authority's country;
 - 2.6 Being subject to an exclusion decision of the World Bank and being listed on the website <http://www.worldbank.org/debarr> (in the event of such exclusion, you

may attach to this Statement of Integrity supporting information showing that this exclusion is not relevant in the context of this Contract);

- 2.7 Having created false documents or committed misrepresentation in documentation requested by the Contracting Authority as part of the procurement process of this Contract.
3. We hereby certify that neither we, nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations of conflict of interest:
 - 3.1 Being an affiliate controlled by the Contracting Authority or a shareholder controlling the Contracting Authority, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
 - 3.2 Having a business or family relationship with a Contracting Authority's staff involved in the procurement process or the supervision of the resulting Contract, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
 - 3.3 Being controlled by or controlling another bidder or consultant, or being under common control with another bidder or consultant, or receiving from or granting subsidies directly or indirectly to another bidder or consultant, having the same legal representative as another bidder or consultant, maintaining direct or indirect contacts with another bidder or consultant which allows us to have or give access to information contained in the respective applications, bids or proposals, influencing them or influencing decisions of the Contracting Authority;
 - 3.4 Being engaged in a consulting services activity, which, by its nature, may be in conflict with the assignments that we would carry out for the Contracting Authority;
 - 3.5 In the case of procurement of goods, works or plants:
 - a) Having prepared or having been associated with a consultant who prepared specifications, drawings, calculations and other documentation to be used in the procurement process of this Contract;
 - b) Having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this Contract.
4. If we are a state-owned entity, and to compete in a procurement process, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.
5. We undertake to bring to the attention of the Contracting Authority, which will inform AFD, any change in situation with regard to points 2 to 4 here above.
6. In the context of the procurement process and performance of the corresponding contract:
 - 6.1 We have not and we will not engage in any dishonest conduct (act or omission) deliberately intended to deceive others, to intentionally conceal items, to violate or vitiate someone's consent, to make them circumvent legal or regulatory requirements and/or to violate their internal rules in order to obtain illegitimate profit;
 - 6.2 We have not and we will not engage in any dishonest conduct (act or omission) contrary to our legal or regulatory obligations or our internal rules in order to obtain illegitimate profit;
 - 6.3 We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to (i) any Person who holds a legislative, executive, administrative or judicial mandate within the State of the Contracting Authority regardless of whether that Person was nominated or elected, regardless of the permanent or temporary, paid or unpaid nature of the position and regardless of the hierarchical level the Person occupies, (ii) any other Person who performs a public function, including for a State institution or a State-owned company, or who provides a public service, or (iii) any other person defined as a Public Officer by the national laws of the Contracting Authority's country, an undue advantage of any

kind, for himself or for another Person or entity, for such Public Officer to act or refrain from acting in his official capacity;

- 6.4 We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to any Person who occupies an executive position in a private sector entity or works for such an entity, regardless of the nature of his/her capacity, any undue advantage of any kind, for himself or another Person or entity for such Person to perform or refrain from performing any act in breach of its legal, contractual or professional obligations;
 - 6.5 We have not and we will not engage in any practice likely to influence the contract award process to the detriment of the Contracting Authority and, in particular, in any anti-competitive practice having for object or for effect to prevent, restrict or distort competition, namely by limiting access to the market or the free exercise of competition by other undertakings;
 - 6.6 Neither we nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants shall acquire or supply any equipment nor operate in any sectors under an embargo of the United Nations, the European Union or France;
 - 6.7 We commit ourselves to comply with and ensure that all of our suppliers, contractors, subcontractors, consultants or subconsultants comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the Contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties. Moreover, we shall implement environmental and social risks mitigation measures when specified in the environmental and social commitment plan (ESCP) provided by the Contracting Authority.
7. We, as well as members of our joint venture and our suppliers, contractors, subcontractors, consultants or subconsultants authorise AFD to inspect accounts, records and other documents relating to the procurement process and performance of the contract and to have them audited by auditors appointed by AFD.

Name: _____ In the capacity of: _____

Duly empowered to sign in the name and on behalf of¹: _____

Signature: _____

Dated: _____

¹ In case of joint venture, insert the name of the joint venture. The person who will sign the application, bid or proposal on behalf of the applicant, bidder or consultant shall attach a power of attorney from the applicant, bidder or consultant.